

Special conditions for participation in the poster exhibition

In addition to the general conditions of participation, the following conditions apply to participation in the poster exhibition.

Brief description

In addition to the series of lectures and the trade exhibition, the World Congress on Green Roofs and Buildings 2023 will also feature a poster exhibition.

The aim of the poster exhibition is to inform congress participants about current scientific projects, special initiatives and strategies for greening buildings.

Interested parties can exhibit up to 3 poster contributions at the "Mercure Hotel MOA Berlin" on 27 and 28 June 2023.

Prerequisite

A poster contribution can only be accepted if at least one person related to the contribution is also registered for attendance at both congress days at a charge.

Scope of services

The organiser will provide pin walls measuring approx. 115 x 154 cm (W x H). The exhibitor brings his poster including fixing material (pin needles) at his own expense. The maximum dimensions of the poster are 110 x 150 cm (W x H). The design of the poster is free except for a few formal specifications. The exhibitor will receive poster design guidelines after booking - any changes in the dimensions will be communicated.

Upon successful review and decision of the international committee, an abstract of the poster can be published in the congress proceedings. The exhibition of a poster does not include access to the congress. Participation in the congress must be booked separately.

Costs

A fee of 190.00 Euro (net) will be charged per poster.

An optionally bookable service for set-up and dismantling by the BuGG costs an additional 50.00 euros (net). With your booking you declare yourself responsible for the payment of the invoice.

Registration

Registration is in German or English via www.bugg-congress2023.com using a form until April 15th 2023. The submitted poster contributions will be reviewed by a panel, the result will be communicated by April 30th 2023. If accepted, the design guidelines and the specifications for the conference proceedings abstract will be handed over. The organiser will confirm registration and issue an invoice. After receipt of payment, a place is reserved for the poster(s). A poster booking can only be made if at least one person related to the contribution is also registered for attendance at both congress days at a charge.

The design of the poster must be agreed with the organiser.

The main topic, title and author must be listed.

Processing

The poster(s) must be attached on June 26th 2023 (between 10.00 and 18.00 hrs) or on June 27th 2023 by 9.00 hrs at the latest. For organisational reasons, it is not possible to attach the poster(s) later. Posters not affixed by then can no longer be considered. This does not entitle the exhibitor to a refund of the poster exhibition fee.

For access to the premises on June 26th 2023, the confirmation of registration must be brought along and presented on request. The organiser will allocate the exhibition space. The poster(s) must be affixed with pins, which the exhibitor must bring with him. The poster(s) must still be taken down on June 28th 2023 between 18.00 and 20.00 hrs. Posters not taken down by then will be disposed of. For a flat fee (see "Costs"), the organiser can take over the installation and removal. For this purpose, the poster must be available at the congress hotel by June 23rd 2023 at the latest.

If accepted as a publication in the congress proceedings, an abstract of the poster must be submitted to the organiser in German and/or English by May 15th 2023. Abstracts submitted later cannot be included in the congress proceedings. This does not entitle the participant to withdraw from the conference or to claim damages.

Cancellation

Cancellation is only possible within 2 weeks after receipt of the registration confirmation and invoice. The organiser reserves the right to have the posters taken down again in the event of non-compliance with the above rules, as well as in the event of racist, immoral or illegal poster content. In these cases, the exhibition fee will still be due.

General terms and conditions

All bookings are binding. Changes and cancellations must be made in writing and sent to the office named on the order form. Verbal agreements are not binding unless they are reconfirmed in writing by the organiser.

Bank charges for returned debit notes shall be borne by the participant in the poster exhibition.

If the congress cannot be held or cannot be held in the offered and booked form for reasons for which the organiser or the implementing agency is not responsible (e.g. natural disasters, pandemics, strikes or force majeure), there shall be no claim to reimbursement of the fee for participation in the poster exhibition or the congress, nor to compensation for other (financial) losses.

We would like to point out that the organiser is only liable for claims for bodily injury resulting from intent or negligence or for property damage resulting from intent or gross negligence on the part of the organiser. Further claims are excluded. The organiser shall not be liable for the loss or theft of items brought along or motor vehicles, except in the case of intent or gross negligence.

No liability is accepted for changes to the programme or postponements of events. The organiser reserves the right to postpone or relocate events or parts thereof (seminars etc.). This also includes the cancellation of individual programme items. Participants in the poster exhibition do not have the right to withdraw from the event as a result. Claims for damages arising from this are excluded. The organiser undertakes to inform the participant in the poster exhibition of any necessary changes immediately after becoming aware of them.

Furthermore, the organiser is not liable for the presence of announced speakers. In the event of cancellation, the participant shall not be entitled to compensation of any kind. The organiser will endeavour to find an adequate replacement. The current status of the speakers can be found in the online publication, subject to a deadline of one week before the start of the event. Later changes are no longer possible online for technical reasons.

Furthermore, any claim for damages for incorrect, non-existent or incomplete publications in the printed material or on the congress homepage is excluded.

Berlin, November 9th 2022